



OFFICE OF THE GRADUATE SCHOOL

APPLICATION FOR ADMISSION

Please attach
One recent Photo
Here
(2" x 2")
DO NOT staple your
Photo.

To the Applicant: This application shall not be acted upon unless the following documents and fees are received by the SLSU Graduate School on or before **July 31** for the first semester (August) admission or **December 15** for the second semester (January) admission:

- A. One original and one photocopy of official **Transcript of Record (TOR)** in English language and with explanation of the grading system used, from all tertiary and graduate institutions attended.
- B. **Recommendations** from former professors (Please use GS Form No. __)
 - Two (2) recommendations if applying for Master's degree program
 - Three (3) recommendations if applying for Doctoral degree program
- C. **Application fee**
 - **Php1000 for Filipino citizens:** Direct Payment to SLSU Cashier's Office, or through LBC, JRS express or DHL.
 - **USD30 for international applicants** (excluding bank charges): Payable to SLSU Graduate School through **Land Bank of the Philippines**, Account number _____, Swift Code: _____ or Direct Payment to SLSU Cashier's Office.
- D. Research Plan/Proposal/Outline

Additional Requirements for International Applicants

- E. **TOEFL score** of 500 or **IELTS score** of 5.5 or better taken within the last two years is required only for applicants from countries where **English is not the medium of instruction** and/or not the native language. A copy of the official score report should be issued by the Educational Testing Service to the Southern Leyte State University-Graduate School; or **Certification of medium of instruction** in previous degree signed by the University Registrar.
- F. One photocopy of each official certificate or diploma received;

Are you applying for scholarship? ☐ Yes. ☐ No. If yes, pls. specify: _____

Are you going to study on ☐ full-time or ☐ part-time basis?

Are you applying for Re-Admission? ☐ Yes. ☐ No.

1. Your full legal name

Family Name

First Name

Middle Name

2. Place of Birth

Date of Birth

3. Citizenship

4. Gender

☐ Male

☐ Female

5. Civil Status

☐ Single

☐ Married

☐ Widow/er

☐ Divorced

6. Present occupation/position

7. Employer (Institution or Company)

7a. Employer's Mailing

Address

Street

City/Town

Province/State

Zip Code

Country

8. Applicant's Contact Information

8a. Permanent Mailing

Address

Street

City/Town

Province/State

Zip Code

Country

8b. Email Address

8c. Mobile No.

8d. Telephone No.

8e. Fax Number



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9. Academic background. List all schools previously attended (Please use additional sheet if necessary)

Institution/School(s) Attended	Major Field	Degree & Date Received

10. Degree Sought

- | | | | | |
|---|---|---|---|--|
| <input type="checkbox"/> Master of Arts in Teaching (MAT) | <input type="checkbox"/> Master of Arts in Education (MAED) | <input type="checkbox"/> Master of Science in Information Technology (MSIT) | <input type="checkbox"/> Master in Technology Education (MTE) | <input type="checkbox"/> Master in Management (MM) |
| <input type="checkbox"/> Doctor of Education (EdD) | <input type="checkbox"/> Doctor of Philosophy in Technology Management (PhD-TM) | <input type="checkbox"/> | | |

11. Major field of interest

(select one from below)

Mathematics / Natural Science / Social Science / English / Filipino / Educational Management

12. Specific area of specialization (if any)

13. List any professors with whom you would especially like to work if given the opportunity.

14. Semester for which you are applying ☐ First Semester (Aug,)

☐ Second Semester (Jan,)

15. Have you previously applied for admission to graduate studies at SLSU?

- ☐ Yes ☐ No
- If yes, was it ☐ Approved ☐ Denied ☐ Still pending
- Date Submitted

16. Your most recent and most pertinent occupational experience:

Name and Location of Employing Agency	Position	Inclusive Date	
		From	To



17. Please list your membership in honor and professional organizations. (Please use additional sheet if necessary)

18. Please list scholarships, honors, prizes and awards you have received. (Please use additional sheet if necessary)

19. Publications: Give the complete bibliographical information. (Please use additional sheet if necessary)

20. Unpublished research papers or theses (Please use additional sheet if necessary)

21. Names, titles/positions and addresses of the professors whom you have requested to recommend you.

Name

Title/Position

Address

22. Future plans after completion of graduate studies at the Southern Leyte State University
(Please use additional sheet if necessary)

Signature of Applicant

Date



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PROGRAM LEVEL EVALUATION

(To be filled by the Graduate Admission Committee)

- ☐ Approval Recommended ☐ Denial Recommended
- ☐ Regular Admission
- ☐ Provisional Admission, PLEASE specify conditions below

Conditions of Provisional Admission

Registration Adviser: _____

_____ Chairman, Graduate Admission Committee	_____ Dean/Chairman, College/Dept. of
Date _____	Date _____

DEAN'S ACTION

- ☐ Regular Admission
- ☐ Provisional Admission

DEAN

Date: _____