











Supplemental Annual Procurement Plan for FY 2024

Code (PAP)	Procurement Program/Project	PMO, End User	Fiscal Yearly Procurement Activity (Fiscal No.)	Mode of Procurement	Schedule for Each Procurement Activity				Source of Funds	Estimated Budget (PHP)			Remarks
					Ads/Post of IB/REI	Sub/Open of Bids	Notice of Award	Contract Signing		Total	MOOL	CO	
Sogod Campus (Main Campus)													
GOODS & SERVICES:													
1000	Procurement of food and beverage material	202400000	10	MO, TO, and Open to All Agencies	Following to be completed				MOOL	200,000.00	200,000.00		
1001	Procurement of food and beverage material	202400000	10	MO, TO, and Open to All Agencies	Following to be completed				MOOL	200,000.00	200,000.00		MOOL - 200,000.00; CO - 200,000.00
1002	Procurement of food and beverage material	202400000	10	MO, TO, and Open to All Agencies	Following to be completed				MOOL	200,000.00	200,000.00		
1003	Procurement of food and beverage material	202400000	10	MO, TO, and Open to All Agencies	Following to be completed				MOOL	200,000.00	200,000.00		
1004	Procurement of food and beverage material	202400000	10	MO, TO, and Open to All Agencies	Following to be completed				MOOL	200,000.00	200,000.00		Each month, a total of 200,000.00 for food and beverage material will be allocated. The total for the year is 2,000,000.00.
1005	Procurement of food and beverage material	202400000	10	MO, TO, and Open to All Agencies	Following to be completed				MOOL	200,000.00	200,000.00		MOOL - 200,000.00; CO - 200,000.00
1006	Procurement of food and beverage material	202400000	10	MO, TO, and Open to All Agencies	Following to be completed				MOOL	200,000.00	200,000.00		MOOL - 200,000.00; CO - 200,000.00
1007	Procurement of food and beverage material	202400000	10	MO, TO, and Open to All Agencies	Following to be completed				MOOL	200,000.00	200,000.00		MOOL - 200,000.00; CO - 200,000.00
1008	Procurement of food and beverage material	202400000	10	MO, TO, and Open to All Agencies	Following to be completed				MOOL	200,000.00	200,000.00		MOOL - 200,000.00; CO - 200,000.00
1009	Procurement of food and beverage material	202400000	10	MO, TO, and Open to All Agencies	Following to be completed				MOOL	200,000.00	200,000.00		MOOL - 200,000.00; CO - 200,000.00
1010	Procurement of food and beverage material	202400000	10	MO, TO, and Open to All Agencies	Following to be completed				MOOL	200,000.00	200,000.00		MOOL - 200,000.00; CO - 200,000.00
1011	Procurement of food and beverage material	202400000	10	MO, TO, and Open to All Agencies	Following to be completed				MOOL	200,000.00	200,000.00		MOOL - 200,000.00; CO - 200,000.00
1012	Procurement of food and beverage material	202400000	10	MO, TO, and Open to All Agencies	Following to be completed				MOOL	200,000.00	200,000.00		MOOL - 200,000.00; CO - 200,000.00
1013	Procurement of food and beverage material	202400000	10	MO, TO, and Open to All Agencies	Following to be completed				MOOL	200,000.00	200,000.00		MOOL - 200,000.00; CO - 200,000.00
1014	Procurement of food and beverage material	202400000	10	MO, TO, and Open to All Agencies	Following to be completed				MOOL	200,000.00	200,000.00		MOOL - 200,000.00; CO - 200,000.00
1015	Procurement of food and beverage material	202400000	10	MO, TO, and Open to All Agencies	Following to be completed				MOOL	200,000.00	200,000.00		MOOL - 200,000.00; CO - 200,000.00
1016	Procurement of food and beverage material	202400000	10	MO, TO, and Open to All Agencies	Following to be completed				MOOL	200,000.00	200,000.00		MOOL - 200,000.00; CO - 200,000.00
1017	Procurement of food and beverage material	202400000	10	MO, TO, and Open to All Agencies	Following to be completed				MOOL	200,000.00	200,000.00		MOOL - 200,000.00; CO - 200,000.00
1018	Procurement of food and beverage material	202400000	10	MO, TO, and Open to All Agencies	Following to be completed				MOOL	200,000.00	200,000.00		MOOL - 200,000.00; CO - 200,000.00
1019	Procurement of food and beverage material	202400000	10	MO, TO, and Open to All Agencies	Following to be completed				MOOL	200,000.00	200,000.00		MOOL - 200,000.00; CO - 200,000.00
1020	Procurement of food and beverage material	202400000	10	MO, TO, and Open to All Agencies	Following to be completed				MOOL	200,000.00	200,000.00		MOOL - 200,000.00; CO - 200,000.00

Code (PAP)	Procurement Program/Project	PMO/End User	Technical Data Evaluation Awarded/Not	Mode of Procurement	Schedule for Each Procurement Activity				Source of Funds	Expended Budget (FBP)			Remarks
					Advs Post of IB/RLT	Subj. Open of Bids	Notice of Award	Contract Signing		Total	MOOI	CO	
1	Procurement of IT supplies	ICTM	No	Min. 3 suppliers to be approached					ICTM	200,000	200,000		ICTM has been approved for procurement of IT supplies
2	Procurement of computer	ICTM	No	Min. 3 suppliers to be approached					ICTM	100,000	100,000		
3	Procurement of other supplies for computer and peripherals	ICTM	No	Min. 3 suppliers to be approached					ICTM	200,000	200,000		
4	Procurement of IT related to school supplies	ICTM	No	Min. 3 suppliers to be approached					ICTM	200,000	200,000		
5	Procurement of IT related to school supplies	ICTM	No	Min. 3 suppliers to be approached					ICTM	200,000	200,000		
6	Procurement of IT related to school supplies	ICTM	No	Min. 3 suppliers to be approached					ICTM	200,000	200,000		
7	Procurement of IT related to school supplies	ICTM	No	Min. 3 suppliers to be approached					ICTM	200,000	200,000		ICTM has been approved for procurement of IT supplies
8	Procurement of IT related to school supplies	ICTM	No	Min. 3 suppliers to be approached					ICTM	200,000	200,000		
9	Procurement of IT related to school supplies	ICTM	No	Min. 3 suppliers to be approached					ICTM	200,000	200,000		
10	Procurement of IT related to school supplies	ICTM	No	Min. 3 suppliers to be approached					ICTM	200,000	200,000		
11	Procurement of IT related to school supplies	ICTM	No	Min. 3 suppliers to be approached					ICTM	200,000	200,000		
12	Procurement of IT related to school supplies	ICTM	No	Min. 3 suppliers to be approached					ICTM	200,000	200,000		
13	Procurement of IT related to school supplies	ICTM	No	Min. 3 suppliers to be approached					ICTM	200,000	200,000		ICTM has been approved for procurement of IT supplies
14	Procurement of IT related to school supplies	ICTM	No	Min. 3 suppliers to be approached					ICTM	200,000	200,000		
15	Procurement of IT related to school supplies	ICTM	No	Min. 3 suppliers to be approached					ICTM	200,000	200,000		
16	Procurement of IT related to school supplies	ICTM	No	Min. 3 suppliers to be approached					ICTM	200,000	200,000		
17	Procurement of IT related to school supplies	ICTM	No	Min. 3 suppliers to be approached					ICTM	200,000	200,000		
18	Procurement of IT related to school supplies	ICTM	No	Min. 3 suppliers to be approached					ICTM	200,000	200,000		
19	Procurement of IT related to school supplies	ICTM	No	Min. 3 suppliers to be approached					ICTM	200,000	200,000		ICTM has been approved for procurement of IT supplies
20	Procurement of IT related to school supplies	ICTM	No	Min. 3 suppliers to be approached					ICTM	200,000	200,000		
21	Procurement of IT related to school supplies	ICTM	No	Min. 3 suppliers to be approached					ICTM	200,000	200,000		
22	Procurement of IT related to school supplies	ICTM	No	Min. 3 suppliers to be approached					ICTM	200,000	200,000		
23	Procurement of IT related to school supplies	ICTM	No	Min. 3 suppliers to be approached					ICTM	200,000	200,000		
24	Procurement of IT related to school supplies	ICTM	No	Min. 3 suppliers to be approached					ICTM	200,000	200,000		
25	Procurement of IT related to school supplies	ICTM	No	Min. 3 suppliers to be approached					ICTM	200,000	200,000		ICTM has been approved for procurement of IT supplies
26	Procurement of IT related to school supplies	ICTM	No	Min. 3 suppliers to be approached					ICTM	200,000	200,000		
27	Procurement of IT related to school supplies	ICTM	No	Min. 3 suppliers to be approached					ICTM	200,000	200,000		
28	Procurement of IT related to school supplies	ICTM	No	Min. 3 suppliers to be approached					ICTM	200,000	200,000		
29	Procurement of IT related to school supplies	ICTM	No	Min. 3 suppliers to be approached					ICTM	200,000	200,000		
30	Procurement of IT related to school supplies	ICTM	No	Min. 3 suppliers to be approached					ICTM	200,000	200,000		

[illegible]

Code - PAF	Procurement Program/Project	PMO/End user	Procurement Activity/Activity No.	Mode of Procurement	Schedule for Each Procurement Activity				Amount of Funds	Estimated Budget - PHP			Remarks
					Ads Posted (IB/B/E)	Sub-Open of Bids	Notice of Award	Contract Signing		Total	MOOI	CO	
	Construction of 1000 sqm	PMO/End user	1	Design and Construction	2018-01-01 to 2018-01-31				1000000	1000000			Supplies and Services
	Construction of 1000 sqm	PMO/End user	2	Design and Construction	2018-02-01 to 2018-02-28				1000000	1000000			
	Construction of 1000 sqm	PMO/End user	3	Design and Construction	2018-03-01 to 2018-03-31				1000000	1000000			
	Construction of 1000 sqm	PMO/End user	4	Design and Construction	2018-04-01 to 2018-04-30				1000000	1000000			
	Construction of 1000 sqm	PMO/End user	5	Design and Construction	2018-05-01 to 2018-05-31				1000000	1000000			
	Construction of 1000 sqm	PMO/End user	6	Design and Construction	2018-06-01 to 2018-06-30				1000000	1000000			
	Construction of 1000 sqm	PMO/End user	7	Design and Construction	2018-07-01 to 2018-07-31				1000000	1000000			Supplies and Services
	Construction of 1000 sqm	PMO/End user	8	Design and Construction	2018-08-01 to 2018-08-31				1000000	1000000			
	Construction of 1000 sqm	PMO/End user	9	Design and Construction	2018-09-01 to 2018-09-30				1000000	1000000			
	Construction of 1000 sqm	PMO/End user	10	Design and Construction	2018-10-01 to 2018-10-31				1000000	1000000			
	Construction of 1000 sqm	PMO/End user	11	Design and Construction	2018-11-01 to 2018-11-30				1000000	1000000			
	Construction of 1000 sqm	PMO/End user	12	Design and Construction	2018-12-01 to 2018-12-31				1000000	1000000			
	Construction of 1000 sqm	PMO/End user	13	Design and Construction	2019-01-01 to 2019-01-31				1000000	1000000			
	Construction of 1000 sqm	PMO/End user	14	Design and Construction	2019-02-01 to 2019-02-28				1000000	1000000			
	Construction of 1000 sqm	PMO/End user	15	Design and Construction	2019-03-01 to 2019-03-31				1000000	1000000			
	Construction of 1000 sqm	PMO/End user	16	Design and Construction	2019-04-01 to 2019-04-30				1000000	1000000			
	Construction of 1000 sqm	PMO/End user	17	Design and Construction	2019-05-01 to 2019-05-31				1000000	1000000			Supplies and Services
	Construction of 1000 sqm	PMO/End user	18	Design and Construction	2019-06-01 to 2019-06-30				1000000	1000000			
	Construction of 1000 sqm	PMO/End user	19	Design and Construction	2019-07-01 to 2019-07-31				1000000	1000000			
	Construction of 1000 sqm	PMO/End user	20	Design and Construction	2019-08-01 to 2019-08-31				1000000	1000000			
	Construction of 1000 sqm	PMO/End user	21	Design and Construction	2019-09-01 to 2019-09-30				1000000	1000000			
	Construction of 1000 sqm	PMO/End user	22	Design and Construction	2019-10-01 to 2019-10-31				1000000	1000000			
	Construction of 1000 sqm	PMO/End user	23	Design and Construction	2019-11-01 to 2019-11-30				1000000	1000000			
	Construction of 1000 sqm	PMO/End user	24	Design and Construction	2019-12-01 to 2019-12-31				1000000	1000000			
	Construction of 1000 sqm	PMO/End user	25	Design and Construction	2020-01-01 to 2020-01-31				1000000	1000000			
	Construction of 1000 sqm	PMO/End user	26	Design and Construction	2020-02-01 to 2020-02-28				1000000	1000000			
	Construction of 1000 sqm	PMO/End user	27	Design and Construction	2020-03-01 to 2020-03-31				1000000	1000000			Supplies and Services
	Construction of 1000 sqm	PMO/End user	28	Design and Construction	2020-04-01 to 2020-04-30				1000000	1000000			
	Construction of 1000 sqm	PMO/End user	29	Design and Construction	2020-05-01 to 2020-05-31				1000000	1000000			
	Construction of 1000 sqm	PMO/End user	30	Design and Construction	2020-06-01 to 2020-06-30				1000000	1000000			
	Construction of 1000 sqm	PMO/End user	31	Design and Construction	2020-07-01 to 2020-07-31				1000000	1000000			
	Construction of 1000 sqm	PMO/End user	32	Design and Construction	2020-08-01 to 2020-08-31				1000000	1000000			
	Construction of 1000 sqm	PMO/End user	33	Design and Construction	2020-09-01 to 2020-09-30				1000000	1000000			
	Construction of 1000 sqm	PMO/End user	34	Design and Construction	2020-10-01 to 2020-10-31				1000000	1000000			
	Construction of 1000 sqm	PMO/End user	35	Design and Construction	2020-11-01 to 2020-11-30				1000000	1000000			
	Construction of 1000 sqm	PMO/End user	36	Design and Construction	2020-12-01 to 2020-12-31				1000000	1000000			

Code (PAP)	Procurement Program/Project	PMO End User	Mode of Acquisition (Direct/ Indirect/ Other)	Mode of Procurement	Schedule for Each Procurement Activity				Source of Funds	Estimated Budget (PHP)			Remarks	
					Adv Post of IB/REI	Sub Open of Bids	Notice of Award	Contract Signing		Total	MOOE	CO		
		Recommending Approval												
		<div><div> MEIZL M. ANCHETA Attorney for PMO User</div><div> CHARITO V. RUFIN OIC for PMO</div><div> TAMAB B. MEJIA, JR. PMO Director</div><div> LEONIZZA DIMATANGAL PMO Assistant Director</div><div> LEO A. OMAMALIN PMO Assistant Director</div><div> MABEL R. CALVA PMO Assistant Director</div><div> MARIE KHUL C. TANGUB, Ph.D. PMO Director</div></div>												
											APPROVED:	<div> JUDE A. DUARTE, DPA Director, PMO</div> <div>Approved by: CE on 2024 Date: March 22, 2024</div>		



**SOUTHERN LEYTE
STATE UNIVERSITY**

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The Board of Regents

REFERENDUM

RESOLUTION NO. 06, s. 2024

APPROVING THE SUPPLEMENTAL ANNUAL PROCUREMENT PLAN, FISCAL YEAR 2024

Whereas, the Board of Regents through Resolution No. 02, s. 2024 approved the University's Annual Procurement Plan for the fiscal year 2024 on January 31, 2024;

Whereas, the six campuses of the university have proposed a supplemental annual procurement plan which is essential to ensure that the university effectively utilizes its excess income from 2023 operations, as proposed and approved through the supplemental program of receipts and expenditures for 2024, align procurement activities with strategic priorities, and maintain compliance and transparency in its financial operations;

Whereas, as provided by the law, the annual procurement plan must be approved by the Head of the Procuring Entity (HOPE), which is the Governing Board;

Whereas, the proposal was presented to the University Administrative Council on February 28, 2024 and obtained favorable action.

Whereas, on March 4, 2024, the BOR-Finance Committee (BFC) convened and reviewed the proposal and recommended that the BOR approve it;

Wherefore, finding the BFC's recommendation in order, the Governing Board agreed to approve the proposal;

Now, therefore, on motion, duly seconded, and unanimously approved, be it;

Resolved, as it is hereby resolved, that the Board of Regents of Southern Leyte State University approve the supplemental Annual Procurement Plan (APP) 2024.

APPROVED. Signed this 22nd day of March 2024.

Hon. **J. PROSPERO E. DE VERA, III**
Chairperson, CHED
SLSU-BOR Chairperson

Hon. **JUDEA DUARTE**
University President
SLSU-BOR Vice-Chairperson

Hon. **DAISY G. LLANES**
Representing Hon. FRANCIS G. ESCUDERO
Chairperson, Senate Committee on Education,
Culture and Arts
SLSU-BOR Member

Hon. **CONG. CHRISTOPHERSON YAP**
Representing Hon. MARK O. GO
Chairperson, House Committee on Higher
and Technical Education
SLSU-BOR Member





**SOUTHERN LEYTE
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Hon. **MEYLENE C. ROSALES**

Regional Director, National Economic and
Development Authority
SLSU-BOR Member


Hon. **RUFINO E. MENGOTE**

OIC-Office of the Regional Director,
Department of Science and Technology
SLSU-BOR Member


Hon. **REDNEY M. SOLOMON**

President, Association of Faculty Organizations
SLSU-BOR Member


Hon. **ANNABELLE M. HUFALAR**

President, Federation of Alumni
Associations
SLSU-BOR Member


Hon. **RICKY S. SEVILLA**

President, Federation of Supreme Student
Councils, SLSU-BOR Member


Hon. **LUCIO R. GERONA**

Private Sector Representative
SLSU-BOR Member


Hon. **ADONIS Q. TALABO**

Private Sector Representative
SLSU-BOR Member

I HEREBY certify the correctness of the foregoing resolution:


MABEL R. CALVA
Board Secretary





**SOUTHERN LEYTE
STATE UNIVERSITY**

Makabusa Campus, San Roque, Baybay, Southern Leyte
San Carlos Campus, Albuera, Marikina City, Metro Manila
Bacolod Campus, P. O. Box 100, Bacolod City, Negros Occidental



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Office of the University President

OP Memorandum Order No. 57
Series of 2024

**TO: VICE PRESIDENT FOR ADMINISTRATION AND FINANCE
ALL CAMPUS DIRECTORS
ALL PROCUREMENT OFFICERS
ALL BUDGET OFFICERS
ALL BAC SECRETARIATS**

**SUBJECT: DISSEMINATION OF BOR RESOLUTION NO. 06 S.2024 AND
IMPLEMENTATION THEREOF**

FROM: JUDE A. DUARTE, DPA
University President

DATE: APRIL 11, 2024

This Office is furnishing all concerned of the herein attached BOR Resolution No. 06 s.2024 re
APPROVING THE SUPPLEMENTAL ANNUAL PROCUREMENT PLAN, FISCAL YEAR 2024

For your information and appropriate action.

cc Records
 BOR Secretary
 File Copy

Doc. Code: SLSU-QF-MR02
Revision: 01
Date: 16 November 2017

