



**Southern Leyte State University
Sogod Campus
Announces its search of Instructor I Position, SG-12
(Mechanical Engineer)**

POSITION TITLE : **Instructor I (Mechanical Engineer)**
Item No. (Station) : SLSUB-INST1-2-2026
Position Status : Permanent
Salary Grade/ Hourly Rate: SG-12
Monthly Salary : **Php 33,947.00**
Monthly Allowance/PERA : Php 2,000.00

Minimum Qualifications

Education : Master's degree in the area of specialization or its allied/related fields.
Experience : None Required
Training : None Required
Eligibility : RA 1080 (Mechanical Engineering)

Documents Required:

1. Application letter addressed to:
DR. JUDE A. DUARTE
University President
Southern Leyte State University – Sogod Campus
Sogod, Southern Leyte
2. Authenticated copy of Transcript of Records and Diploma;
3. Comprehensive Curriculum Vitae
4. Fully accomplished Personal Data Sheet (PDS) with recent passport-sized pictures (CS Form No.212, Revised 2025) which can be downloaded at www.csc.gov.ph
5. Service Record (if employed in the gov't sector) or Certificate of Employment (if employed in the private institution) (if applicable) *as reflected in PDS*
6. Performance rating in the last rating period (if applicable)
7. Photocopy of eligibility/ license and ratings;
8. Photocopy of certificates of trainings/seminars and other related certificates (if applicable) *as reflected in PDS*
9. NBI Clearance

SLSU highly encourage all interested and qualified applicants and promotes equal employment opportunity to all men and women at all levels of position without discrimination regardless of age, gender, civil status, person with disability (PWD), religion, ethnicity, political affiliation to include members of the indigenous communities and those with diverse sexual orientation, gender identity and expression (SOGIE).

QUALIFIED APPLICANTS are advised to send their application to SLSU-Main Campus, Sogod, Southern Leyte through this link <https://hrmis.southernleytestateu.edu.ph/job-vacancy> in PDF File not later than **JUNE 17, 2026**.

Note: All applicants must access to the online job portal to start their application process.
APPLICATIONS WITH INCOMPLETE DOCUMENTS SHALL NOT BE ENTERTAINED.

Prepared by:

(SGD)GORDON B. OPINA, MPA
Administrative Officer V (HRMO III)

Noted by:

(SGD)CONSTANTINO G. MEDILO JR., PhD
Chairperson, HRMPSB for Faculty

