



**Southern Leyte State University  
Sogod Campus  
Announces its search of Instructor I Position, SG-12  
(Information Technology/Computer Science/Information Systems)**

**POSITION TITLE** : **Instructor I (Information Technology/Computer Science/  
Information Systems)**  
Item No. (Station) : SLSUB-INST1-3-2026  
Position Status : Permanent  
Salary Grade/ Hourly Rate: SG-12  
Monthly Salary : **Php 33,947.00**  
Monthly Allowance/PERA : Php 2,000.00

**Minimum Qualifications**

Education : Master's degree in the area of specialization or its allied/related fields.  
Experience : None Required  
Training : None Required  
Eligibility : None Required

**Documents Required:**

1. Application letter addressed to:  
**DR. JUDE A. DUARTE**  
University President  
Southern Leyte State University – Sogod Campus  
Sogod, Southern Leyte
2. Authenticated copy of Transcript of Records and Diploma;
3. Comprehensive Curriculum Vitae
4. Fully accomplished Personal Data Sheet (PDS) with recent passport-sized pictures (CS Form No.212, Revised 2025) which can be downloaded at [www.csc.gov.ph](http://www.csc.gov.ph)
5. Service Record (if employed in the gov't sector) or Certificate of Employment (if employed in the private institution) (if applicable) *as reflected in PDS*
6. Performance rating in the last rating period (if applicable)
7. Photocopy of eligibility/ license and ratings;
8. Photocopy of certificates of trainings/seminars and other related certificates (if applicable) *as reflected in PDS*
9. NBI Clearance

SLSU highly encourage all interested and qualified applicants and promotes equal employment opportunity to all men and women at all levels of position without discrimination regardless of age, gender, civil status, person with disability (PWD), religion, ethnicity, political affiliation to include members of the indigenous communities and those with diverse sexual orientation, gender identity and expression (SOGIE).

QUALIFIED APPLICANTS are advised to send their application to SLSU-Main Campus, Sogod, Southern Leyte through this link <https://hrmis.southernleytestateu.edu.ph/job-vacancy> in PDF File not later than **JUNE 17, 2026**.

*Note: All applicants must access to the online job portal to start their application process.*

APPLICATIONS WITH INCOMPLETE DOCUMENTS SHALL NOT BE ENTERTAINED.

Prepared by:

**(SGD)GORDON B. OPINA, MPA**  
Administrative Officer V (HRMO III)

Noted by:

**(SGD)CONSTANTINO G. MEDILO JR., PhD**  
Chairperson, HRMPSB for Faculty

